

**ATCOs' BRANCH
STANDING ORDERS COMMITTEE**

REVIEW OF POLICY

CONSULTATION of MEMBERS



INTRODUCTION

Following the adoption of Policy J1 at the 56th ADC the SOC have been carrying out a full review of the policy of the ATCOs' Branch.

A progress report was presented to the 57th ADC and that Conference endorsed the work carried out to that point and the recommendations of the SOC as to how the review should continue.¹

Subsequent to the 58th ADC the SOC have co-opted 3 additional members to form the Policy Review Working Group.

The Working Group Members are:

Kevin Malam, Chair SOC

Stuart Mann, SOC

John Ellis, SOC

Andy Wall (former Chair SOC)

Keith Green, (former SOC Member)

Matt Flood, Delegate – Swanwick AC Section

The review has now reached the point where consultation is required.

CONSULTATION

Consultation with the membership will take the following form.

1. A series of documents containing the proposals of the Working Party for each Section of current policy will be distributed as and when the preparatory work on that Section is complete.
2. Members will be given a period of 6 weeks to refer questions to the Review Working Party or to object to any of the proposals contained within the consultation documents. The documents will clearly indicate how questions or objections should be raised and the date by which these must be registered with the SOC.
3. A further period of approximately 6 weeks will be taken to assess representations made or to answer questions.
4. Where no objections to an individual proposal are registered by the date indicated, that proposal will be implemented without further reference.
5. Where an objection to a proposal is registered or where initial questions lead to an objection, the proposal will be put to the 59th or subsequent ADC in the form of a deletion or amendment motion as appropriate.

¹ SOC Report to the 57th ADC can be viewed at <http://sites.google.com/site/atcosbranchsoc>

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6. Following the consultation and prior to the issue of the Calling Notice for the 59th ADC, the SOC will produce a revised Policy document which will thereafter contain the Policy of the Branch.²

FUTURE POLICY

Following the completion of review and consultation on each Section, the SOC intend to thereafter adopt the following guidelines in order to keep the Policy of the Branch contemporaneous.

- a SOC will accept motions for debate which will become either a 'Principle of the Branch' or a 'Policy requiring BEC action' if the motion is approved by a Delegate Conference.
- b If it is reported to an ADC by the BEC that the requirements of any 'Policy requiring BEC action' have been completed, such Policy will automatically be deleted immediately following the close of said ADC. If no report to such effect is made this policy will remain in place until appropriate notification is received or the policy is altered or deleted by the approval of a motion to such effect.
Notwithstanding the above, Delegates will be able to challenge automatic deletion by 'Moving Reference Back' to either the BEC report or the SOC Report.
- c Certain time-limited policy will fall into a Section currently known as 'Annual'³. SOC will adopt the general principle in line with custom & practice, that Policy within this Section is automatically deleted after the ADC following that at which it was adopted. However there may be some occasions where it is not appropriate that such a Policy is deleted and SOC may at their discretion choose to leave any such policy in place or move it to another Section.

² It is possible that due to the workload involved not all Sections of Policy will be revised prior to the 59th ADC. Any Section where work could not be completed will remain in its existing form until after 59th ADC when further consultation will take place.

³ SOC reserve the right to rename this Section should they choose.

CONSULTATION FEEDBACK

Members can raise questions or objections using one of the following methods.

Online

Members can raise questions or objections using the online form which can be found on the SOC Web-Site: <http://sites.google.com/site/atcosbranchsoc>

By-Email

Copy the Policy Number, the Policy and the Review Group Proposal along with any questions or detailed objections to atcosoc@gmail.com

Please include your Name, Unit or Section, e-mail address and telephone contact details.

FURTHER INFORMATION

Members requiring further information may consult the SOC Web-Site <http://sites.google.com/site/atcosbranchsoc>

or

e-mail the Chair of the SOC atcosoc@gmail.com